

Meeting Dates and Submission Deadlines 2011

- **New Research Protocols:**

Deadline for receipt of all new research protocol submissions requiring **full board review** are listed below. The submission must be DELIVERED to the office no later than **4:00 pm** on the submission date.

Once submissions are assessed for completeness, they will be scheduled for review.

Please **note** that the first COMPLETE submission received before the application deadline is given priority for review at the next full board meeting. Investigators are strongly encouraged to submit their applications early, as the number of studies reviewed at each board meeting is limited.

March - December 2011

Note: There is only one meeting in each of July and August

Thursday Submission Deadline Dates (*4pm)	Wednesday Meeting Dates
February 17	March 02
March 10	March 23
March 24	April 06
April 14	April 27
April 28	May 11
May 12	May 25
May 26	June 08
June 9	June 22
July 7	July 20
August 4	August 17
August 25	September 07
September 8	September 21
September 22	October 05
October 6	October 19
October 20	November 02
November 3	November 16
November 24	December 07
December 8	December 21

- **Amendments and Annual Approvals requiring Full Board review:**

Deadline dates for submitting amendments and annual approvals for full board review is the same as per the above table.

- **Tabled Protocols:**

Deadline for the response to research protocol that has been previously reviewed and **Tabled** by the Research Ethics Board is **one week** prior to the meeting dates as listed above. The submission must be delivered to the Research Ethics Office.

- **Amendments, Annual Approvals and other study related materials that do not require Full Board review:**

All other requests for review and/or approval can be submitted to the Research Ethics Office at any time.