

Meeting Dates and Submission Deadlines 2012

- **Research Protocols Requiring DELEGATED REVIEW**

Submissions for delegated review are accepted on a rolling basis (e.g. not subject to a submission deadline).

- **Research Protocols Requiring FULL BOARD REVIEW**

Deadline for receipt of all new research protocol submissions requiring full board review are outlined below.

Deadline dates for submitting amendments and annual approvals requiring full board review is the same as per the table below.

The submission must be DELIVERED to the office by the submission date.

Once submissions are assessed for completeness, they will be scheduled for review.

Please note that the first COMPLETE submission received before the application deadline are given priority for review at the next full board meeting.

January - December 2012

Note: There is only one meeting in July and August

Submission Deadline Dates (*12pm)	Meeting Date
January 5	January 18
January 19	February 01
February 2	February 15
February 23	March 07
March 8	March 21
March 22	April 04
April 05	April 18
April 19	May 02
May 03	May 16
May 24	June 06
June 07	June 20
July 05	July 18
August 02	August 15
August 23	September 05
September 6	September 19
September 20	October 03
October 04	October 17
October 25	November 07
November 08	November 21
November 29	December 12

- **Amendments and Annual Approvals requiring Full Board review**

Deadline dates for submitting amendments and annual approvals for full board review is the same as per the above table.

- **Tabled Protocols**

Deadline for the response to research protocols that has been previously reviewed and **Tabled** by the Research Ethics Board is **one week** prior to the meeting dates as listed above. The submission must be delivered to the Research Ethics Office.

- **Amendments, Annual Approvals and other study related materials that do not require Full Board review**

All other requests for review and/or approval can be submitted to the Research Ethics Office at any time.